

<b>Description</b>	Board of Park Commissioner's Monthly Meeting		
<b>Date</b>	04/18/2007	<b>Location</b>	Board of Park Commission
<b>Time</b>	<b>Speaker</b>	<b>Note</b>	
<a href="#">5:06:07 PM</a>	Debbie Deagen, Chairperson	<b>Call to Order. Board Members Present:</b> Chairperson Debbie Deagen, Vice Chair Patrick Finnegan, Bob Logar, Rick Fink, Jack Clarkson, and Carol Collins. <b>Staff Present:</b> Glenda Howze. <b>Guests Present:</b> Stan Wagner (FORParks) and Elwood Bakken (Gallatin Valley Skateboard Association).	
<a href="#">5:07:10 PM</a>	Debbie Deagen, Chairperson	<b>I. Public Comment.</b> There was no public comment on matters not on the agenda.	
<a href="#">5:07:31 PM</a>		<b>II. Approval of Minutes from March 21, 2007 and October 18, 2006.</b>	
<a href="#">5:07:41 PM</a>	Patrick Finnegan	Motion to approve the minutes from October 18, 2006 and March 21, 2007.	
<a href="#">5:07:50 PM</a>	Rick Fink	Second.	
<a href="#">5:07:53 PM</a>		All voted aye. Motion carried unanimously.	
<a href="#">5:08:29 PM</a>	Debbie Deagen, Chairperson	<b>IV. Discussion Items</b>	
<a href="#">5:08:42 PM</a>		<b>Update on Regional Park Development</b> (Ms. Deagen read from Mike Harris' memo to the Board.)	
<a href="#">5:09:12 PM</a>		<b>a) Trail location and construction</b>	
<a href="#">5:09:42 PM</a>	Stan Wagner, FORParks	The LWCF Grant was put together and the prices run three years ago and it has sat since then. All construction related items have gone up dramatically in those last 3 years. We have to go back to the grant and re-price everything and itemize things in order of importance if we don't have enough money. Some of the plans have changed enough that we have to get it re-approved both with the Fish, Wildlife and Parks here and in Washington D.C. One area in the grant is natural fines for the Park. We want to pull the natural fines out for this initial lay out of the trails so that we don't hold up opening up the park, as getting those fines will take some time. We have funds available that we can start with paying for and having PC Development lay out the fines from the	

		south parking lot to the south lake and a "U" shape around the south lake. It should be about \$4,000 for the first section and about \$10,000 for the rest. We're going to have to go in after PC Development is done and put the fines in, which will be a great opportunity for community involvement.
<a href="#">5:12:55 PM</a>		<b>b) Potential location of Bozeman Police and 911 Center at the Park</b>
<a href="#">5:12:59 PM</a>	Stan Wagner, FORParks	We met with Chuck Winn and other City of Bozeman people about the plans for that development. We feel there is a really good synergy for this and it should help us get the dinosaur playground and other things needed such as the rest rooms, parking lot, etc. started. We are excited about this and moving forward working with them on this.
<a href="#">5:13:51 PM</a>		Discussion regarding status of Dinosaur Playground.
<a href="#">5:13:54 PM</a>		President Gamble has given permission to place the playground at the Museum of the Rockies. They prefer the Regional Park, but if that doesn't come through, they will move their plans to the museum.
<a href="#">5:15:08 PM</a>	Debbie Deagen, Chairperson	Reported that Lynn Bacon has been doing wetlands work at the park. They have done some wetland related plantings already. There needs to be a lot more done, preferably this year. FORParks has a lot on their plate with the trails, so they probably won't be ready to help with the plantings until next year. If anyone has any leads on native plants, that would be helpful.
<a href="#">5:16:24 PM</a>		Further discussion regarding the location of the Bozeman Fire Station and 911 Center at the Park.
<a href="#">5:18:30 PM</a>	Debbie Deagen, Chairperson	<b>c) Naming opportunities at Regional Park.</b> When we were out locating the trail we identified several places that would be good for a bench. We also need to develop a policy for recognition of donations that details the levels of contributions and type of recognition. This would help FORParks when they are doing fundraising as well.
<a href="#">5:20:05 PM</a>		Discussion regarding specifics on the benches, the "gifting policy," and whether people will buy the actual bench or donate the money.
<a href="#">5:22:07 PM</a>		The Board of Park Commissioners needs to decide what kind of benches in order to maintain consistency for appearance and for maintenance purposes.
<a href="#">5:22:27 PM</a>	Jack Clarkson	Suggested cement benches for longevity and no backs for seating potential on both sides of the bench.

<a href="#">5:23:04 PM</a>	Patrick Finnegan	Sacajawea Park in Three Forks has recently put in 3 benches. Patrick will bring pictures for the Board to look at.
<a href="#">5:23:32 PM</a>	Debbie Deagen, Chairperson	<b>d) Setting of date for Grand Opening of Regional Park.</b> Stan talked to FORParks and they feel that the weekend after Sweet Pea weekend, the second weekend of August. PC Development said that would probably work for them, as well and the planting and sod should be firmed up by then. The tentative date for opening will be August 11th or 12th.
<a href="#">5:24:27 PM</a>	Debbie Deagen, Chairperson	<b>(Discussion Items Continued) Process for Regional Park Master Plan Charrettes</b>
<a href="#">5:24:37 PM</a>		Discussion regarding specifics on the Charrettes . Providing of lunch, history of Regional Park on website, information from participants on the number of people their special interest may serve in the County (may take place during the 2PM design committee time or at the RSVP time), having a working lunch during the charrette rather than disbanding or stopping the work during that time, other changes to the invitation itself, and the invitation list contacts.
<a href="#">5:49:03 PM</a>		The Board agreed to have the invitations mailed on May 1st and a reminder e-mail sent two weeks before the first Charrette.
<a href="#">5:51:23 PM</a>		Patrick will prepare a press release and letter to the editor/guest editorial for newspapers.
<a href="#">5:53:05 PM</a>		<b>III. Action Items</b>
<a href="#">5:53:08 PM</a>		<b>Approval of Letter of Support to MT FWP for grooming of Hebgen Lake area trails (submitted by West Yellowstone Chamber of Commerce)</b>
<a href="#">5:53:24 PM</a>	Jack Clarkson	Explanation of letter.
<a href="#">5:55:14 PM</a>		Discussion regarding changes.
<a href="#">5:55:22 PM</a>	Patrick Finnegan	Motion to approve sending the letter.
<a href="#">5:55:27 PM</a>	Jack Clarkson	Second
<a href="#">5:55:32 PM</a>		Board discussion.
<a href="#">5:56:36 PM</a>		All voted aye. Motion carried unanimously.
<a href="#">5:56:49 PM</a>	Debbie Deagen,	<b>Decision to expend dollars from Cash in Lieu funds for engineering study at Regional Park.</b>

	Chairperson	
<a href="#">5:57:51 PM</a>	Debbie Deagen, Chairperson	I asked Mike for estimates for how much these items would cost, but they haven't been provided. The engineering study was really high and we talked about bringing it down. The other thing we talked about in Executive Committee was a working budget. We have this engineering study that was initially around \$100,000, we have the master plan for countywide parks, which initially was estimated to cost over \$100,000, and we have funding for \$40,000, and now we have the intern position. We'd like to have a detailing of these big-ticket items as they come through and where they are being paid for from, before we approve cash in lieu. I reread the minutes today and we had asked for a more streamlined version of the engineering study on the Park and they said that Larry Watson wanted more details. Mike assured us that this would come back before us, but it hasn't yet. I'd like to see it as streamlined as possible.
<a href="#">5:59:49 PM</a>	Rick Fink	In the absence of having any dollar amount, maybe we should postpone the decision on expending dollars from Cash in Lieu for the engineering.
<a href="#">6:00:03 PM</a>	Debbie Deagen, Chairperson	We need Larry to join us to discuss why he might think we should be spending more than we want to for this project at this time. We could draw down the full amount in cash in lieu and it would be gone, but philosophically we need to decide if this is really something that we want to do.
<a href="#">6:01:12 PM</a>	Debbie Deagen, Chairperson	Before we visit cash in lieu we need a working budget for Park Commission tasks and the funding source, the engineering study and the cost estimate with Larry Watson joining us to discuss this matter. We want the engineering study to chug along.
<a href="#">6:01:47 PM</a>	Debbie Deagen, Chairperson	Encouraged the members to look over the cash in lieu application for discussion at the next meeting.
<a href="#">6:02:25 PM</a>	Stan Wagner, FORParks	I came in late to engineering study so I'm unclear where the engineering study originated. Where did the study and the facilities planning study come from? Was it initiated by the group or someone else?
<a href="#">6:03:03 PM</a>	Debbie Deagen, Chairperson	All we have is a conceptual schematic that was developed several years ago. We don't have the background on that. The questions were where to power and waterlines go and how do we make things happen given the engineering constraints.

<a href="#">6:03:55 PM</a>	Stan Wagner, FORParks	Suggested that the Park lays out naturally in 3 sections and that perhaps the development can be broken down into development corridors within the park in order to move forward in some fashion.
<a href="#">6:05:36 PM</a>	Debbie Deagen, Chairperson	<b>Approval of job description for Park planning intern (for County wide master planning effort).</b>
<a href="#">6:08:58 PM</a>		Discussion regarding specifics of the job description. The Essential Functions should be re-worded to say, "Functions of this position <u>may</u> include..." Need to define the role that MSU has with the intern. In addition to the current language, additional essential functions need to include "doing research on prior recreation studies and needs in Gallatin County and synthesizing those into a written document."
<a href="#">6:15:00 PM</a>		Discussion regarding timing of hiring of intern and length of time in which they have to complete their tasks.
<a href="#">6:17:01 PM</a>		In May or June the questions for community leaders need to be finalized.
<a href="#">6:18:18 PM</a>	Debbie Deagen, Chairperson	Requested a motion to approve this park planner intern position with the changes we've asked.
<a href="#">6:18:25 PM</a>	Rick Fink	So moved.
<a href="#">6:18:28 PM</a>	Patrick Finnegan	Second.
<a href="#">6:18:34 PM</a>		All voted aye. Motion carried unanimously.
<a href="#">6:19:07 PM</a>	Debbie Deagen, Chairperson	<b>Approval of budget for intern from BOPC Administrative Budget or Open Lands Fund (intern expense estimated at \$8 -10,000)</b>
<a href="#">6:19:15 PM</a>	Debbie Deagen, Chairperson	Presentation
<a href="#">6:19:42 PM</a>	Rick Fink	Motion that we approve the expenditure of \$8-10,000 for an intern.
<a href="#">6:19:50 PM</a>	Bob Logar	Second.
<a href="#">6:19:57 PM</a>		All voted aye. Motion carried unanimously.
<a href="#">6:21:51 PM</a>	Glenda Howze, Commission Assistant	Explanation of County budget document.

<a href="#">6:22:18 PM</a>	Debbie Deagen, Chairperson	<b>VI. Set Agenda, Meeting Time and Location.</b>
<a href="#">6:22:21 PM</a>		Carol Collins will not be able to attend the May 16th meeting. May 10 will be the next Executive Committee meeting. Bill Pond may plan for a site visit to the Regional Park on June 1st.
<a href="#">6:23:46 PM</a>		Meeting adjourned.

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